



## **Request for Proposals**

### **Mapping of Cultural Assets in Multan and Bahawalpur (Punjab)**

Proposals for project implementation are invited from interested companies and I/NGOs with demonstrated experience in the field of cultural mapping. The project covers districts Multan and Bahawalpur, where the Contractor will be required to work closely with UNESCO and the Government of the Punjab in establishing a system of data collection and a GIS database for the cultural assets of Punjab, by December 2009. The proposed project and methodology adopted would serve as a district-based model on mapping cultural assets, to be replicated in other districts of the Punjab.

The Contractor will:

1. Establish field teams for data collection, who would be working under the supervision of the Project Coordinator, engaged by the Contractor
2. Adopt the UNESCO format for data collection and work under direct guidance of the GIS expert engaged by UNESCO
3. Identify at least 10 villages per district for data collection and data entry in districts Multan and Bahawalpur (Punjab), to be fully covered by December 2009
4. Adopt a participatory approach by involving local communities and using local resource persons as social mobilisers for collecting relevant information/data
5. Guide and supervise the process of data collection carried out by the field team and ensure timely delivery of data to the GIS expert engaged by UNESCO
6. Liaise with the local governments and ensure the participation of key members of the team in related training workshops organized by UNESCO in other districts; and organize training workshops in Multan and Bahawalpur on: key/guide for data collection; process organization; quality assurance procedures, issues; organization of information; trouble shooting; GPS handling; and use of ESRI for development of GIS, to ensure a uniform approach in all districts selected for the project
7. Establish a mechanism for monitoring and evaluation of the project and share the effectiveness of the same with UNESCO and other counterparts

The proposal should be submitted in the following two parts:

- a. **Proposal for project implementation:** Two duly marked copies (“Original” and “Copy”) to be submitted as per project design and implementation strategy in one sealed envelope.
- b. **Financial Proposal:** Two duly marked copies (“Original” and “Copy”) to be submitted in a separate sealed envelope.

Bank Guarantee @ 2.5% of quoted value in the form of Bank Draft must accompany the proposal failing which the proposal will be rejected. The rates should be quoted in Pak Rupees only. Conditional and incomplete proposals will not be accepted.

The proposals shall be properly sealed and addressed to **UNESCO, House No 17, Street # 8, F-7/3, P.O. Box 2034, Islamabad, Pakistan**; and clearly state: **“CONFIDENTIAL: PROPOSAL FOR SERVICES - DO NOT OPEN”**.

The **sealed proposals** should reach UNESCO Islamabad office **by 5:00 pm on 24 October 2008**.

**UNESCO reserves the right to accept or reject any proposal without assigning any reason.**

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